

## DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



February 4, 1982

## ALL-COUNTY INFORMATION NOTICE I-16-82

TO: All County Welfare Directors

SUBJECT: Monthly Eligibility Report (CA7) Reporting Deadlines

## REFERENCE:

This is to clarify AFDC recipient reporting deadlines when the due date for receipt of required information falls on a Saturday, Sunday or holiday.

The monthly eligibility report (CA7) that is submitted by recipients must be received by the County Welfare Department on or before the appropriate deadline. However, when the deadline falls on a Saturday, Sunday or holiday, the information/documentation received on the first business day following the weekend or holiday shall have the same effect as if it had been received on the appointed day.

Examples: The CWD must receive the recipient's CA7 by the 11th calendar day of the report month in order for the recipient to be eligible to receive all applicable income exemptions and disregards. In April, 1982, this date falls on a Sunday. Thus, this date must be extended to the first business day following the date due (Monday, April 12).

Under the Balderas v. Woods injunction, the recipient has until the 1st calendar day of the payment month to return a completed CA7 to the CWD. In May 1982, this date falls on a Saturday. Thus, this date must be extended to the first business day following the date due (Monday, May 3).

If you have any questions concerning this matter, please contact your AFDC Management Consultant at (916) 445-4458.

Sincerely,

*Kyle S. McKinsey*  
KYLE S. MCKINSEY  
Deputy Director

cc: CWDA